



North Level District Internal Drainage Board

Operations Engineer

Job Title: Operations Engineer

Salary Grade 8 – 9 £37,842 to £46,677

Hours of work: 35 hours per week

Pension: Cambridgeshire Local Government Pension Scheme

The Board's statutory role is to provide flood risk management duties to the communities living and working within the Boards area, working very closely with our partner Authorities such as the Environment Agency, Natural England, Local Planning Authorities, Lead Local Flood Authorities and others. The Board is made up of elected members from the agricultural sector and representatives from the Special Levy paying councils.

The Board maintains over 630km of predominantly open watercourses and 12 pumping stations together with many various water level management structures.

The successful candidate will become a valuable member of a small team based at Thorney, Peterborough, where a commitment to working together is key within the office team and the wider community of professionals we work with on a regular basis. The North Level has worked very hard to forge excellent partnerships in order to provide a quality service to Partner Risk Management Authorities, and part of this role is to further develop these and other links.

Job Description: The Operations Engineer manages the day to day functions of the operations of the direct labour force, and key tasks are as follows:-

- Day to day supervision of all capital and maintenance works.
- Planning of day to day operations.
- Create and monitor a programme of works both current financial year and plan for a longer 5 year program.
- All aspects of Health and Safety.
- Fortnightly time sheet allocation.
- Prepare Notices of Entry.
- Liaise with landowners in respect of all works to be carried out.

- To plan and supervise Public Sector Co-operation Agreement works with the Environment Agency.
- To assist with Telemetry operation and maintenance.
- Prepare reports for Board Meetings.
- Preparation of schemes for FDGiA applications.
- Enforcement of the Boards Byelaws.
- Monitor and budget for all costs associated with engineering operations.
- Actively seek work with Risk Management Authority Partners.
- Consultee on planning applications.

The above list is not exhaustive and may vary, as this is a key role in ensuring a smooth efficient service is provided and many tasks are shared throughout the office team. The successful candidate will report directly to the Engineer/Chief Executive, and flexibility is key as with any small team everyone has to work together on many tasks and good communication skills are essential as is an ability to work at all levels.

Qualifications, Skills and Experience: the successful candidate must demonstrate the following

- Chartered or Higher National Certificate in Civil Engineering or equivalent
- Experience in project management
- Knowledge and experience with CDM Regs
- Competent in GIS mapping operation
- Competent in computer programmes such as Word, Excel, Power Point
- Management and leadership skills
- Excellent organisational and communication skills
- Good record keeping skills
- Be able to work both autonomously and in a team environment.
- Full clean driving licence

An essential user car allowance will be provided.

Salary will be commensurate on experience.