



Representing Drainage Water Level & Flood Risk Management Authorities

ADVISORY COMMITTEE Minutes

Tuesday 10 February 2026

Venue: Rural Innovation Centre, Kenilworth CV8 2LG

10.30 – 13.30

Invited					
Name	Role and organisation	Present	Name	Role and organisation	Present
Tim Farr (TF)	Advisory Committee Chairperson, Deputy Chair, ADA	Y	Mhari Baldwin (MB)	Environment Agency (National Agency)	Y
Charles Mills (CM)	Policy Committee Chairperson, Deputy Chair, ADA	Apologies	Catherine Harris (CH)	Wilkin Chapman LLP (Independent Advisor)	Y online
Robert Caudwell (RC)	Chairperson, ADA	Y online	Innes Thomson (IT)	Chief Executive, ADA	Y
Peter Bateson (PB)	Company Secretary, ADA	Y			
Jim Hutchinson (JH)	Balfour Beatty (Associate Member)	Apologies	In attendance		
Jane Froggatt (JF)	Chief Executive, Witham & Humber Drainage Boards (IDB)	Y	Laura Lamb (LL)	Membership Officer ADA	Y
Glen Westmore (GW)	Flood Risk Planning and Consenting Team Leader, Surrey County Council (Local Authority/ASA)	Y online	Ian Moodie (IM)	Technical Manager, ADA	Y

Ref	Minutes
62	Welcome and apologies JF sent apologies.
63	Declarations of interest None.
64	Minutes of previous meeting Minutes of 10.02.26 were approved.
65	Board of Directors Update RC provided an update following the previous ADA Board of Directors meeting on 03.03.26.
66	Matters Arising None.
67	Finances a. Bank Balance b. Income & Expenditure c. Balance sheet d. Debtors e. Revised budget 2026 IT summarised the balanced budget position agreed by the Board for 2026 and 2027, and outlined the key changes incorporated, including: • A 5% increase in subscriptions • Increased Gazette advertising income • Conference fee uplift and sponsorship income • A Service Level Agreement for ASA, based on three months' interest • Confirmed Defra income • Gazette costs have been reviewed, and the 2026 budget has been adjusted based on 2025 actuals. • The proposed 2026 budget reflects a 6% uplift, informed by confirmed January staff cost increases, with overhead pressures easing. • £500 sponsorship of the Lincolnshire Agricultural Society's School's Challenge. The Committee discussed capitalising on PR from this educational engagement activity.
68	Business Development a. Future membership fee structure

	b. ADA-ASA Collaboration c. Defra Lowland Peat contract d. Digital Training Academy e. Contra deals f. Advertising and sponsorship
69	Events a. Sustainable Flood and Drought Management APPG b. IDB Media Training c. ADA Flood & Water Conference
	AOB None.
	Date of Next Meeting - Acorn Room, Rural Innovation Centre, Stoneleigh Park CV8 2LG